



### **Course Information**

**Course Title:** Introduction to Photography

**Course Number and Section:** ART 153, CRN 21237

**Term:** Spring 2021

**Class Meeting time(s):** TUESDAYS, 6:10pm-9:10pm

**Class delivery format/location:** 3<sup>rd</sup> Floor Classrooms & Photo Lab in 41 Park Row, On-campus/ONCMP (a course with only traditional in-person, on-campus class meetings)

*NOTE: Weeks 1 & 2 will be held on ZOOM as per campus COVID restrictions.*

### **Contact Information**

**Department:** Art/Art Gallery

**Instructor:** Sarah Cunningham (she/her/hers)

**Email:** [scunningham@pace.edu](mailto:scunningham@pace.edu)

**Phone:** 212.346.1733

**Preferred Contact Method:** email, response usually with 24 hours.

**Office location:** In back of Gallery (1<sup>st</sup> floor, call or knock on door in Park Row foyer)

**Office hours:** Tuesdays, before class in Gallery or Photo Lab

*NOTICE: Activities, assignments & course format are SUBJECT TO CHANGE (especially during COVID). Updates will be made orally in class and/or via Announcements in Classes.*

**Pace University COVID-19 Safety:** CDC guidelines and University policy require proper face covering use in all classrooms, conference rooms, hallways, elevators, and other common areas. Face coverings are required even if you are more than 6 feet from another individual in a common indoor area. We must work together to protect others and ourselves from the transmission of COVID-19. Any student entering class without a face covering will be asked to: a) don a face covering or b) go to Security to obtain a face covering if the student does not have one. Students who do neither of these things will be asked to leave class and they will be marked absent for the session. Students are expected to be familiar with the current COVID-19 regulations, which are posted on the [Return to Campus website](#). See also [up-to-date policies and announcements](#) and more information about [Pace University's response to COVID-19](#).

**Prerequisite:** A 35mm camera capable of manual control of F/stop and shutter speed.

**Course Description:** Students learn basic photographic techniques using the 35mm film camera. Students are introduced to cameras and equipment. Extensive darkroom work includes film processing, printing and enlargement of negatives, mounting and presentation of prints.

**Instructional Materials:** In addition to camera, student will need to buy supplies including, but not limited to, film, photo paper, and negative sleeves. There are no books to buy. Any required readings, videos and podcasts, etc. will be posted weekly.

\*Minimum 3 hours in-class + 3 hours outside of class shooting or in lab.\*

### **1/26 Week 1 (3 hours all together on Zoom + homework)**

Introductions

Discuss format for class/lab during CoVID (Will Group A: 5-7pm +7-8pm/Group B: 6-7pm +7-9pm work for all?)

History of Photography

Manual Camera Mechanisms

Syllabus Review

### **2/2 Week 2 (3 hours altogether on Zoom + homework)**

Assignments due Week 2:

- Start shooting film (with notations, see Assignments for details) – bring camera questions to class
- Post to Classes discussion board before class (so can be shared during Zoom session):
  1. 2 photos (found online): 1 using slow shutter speed, 1 using fast shutter speed
  2. Photo of your camera & confirmation of manual for your camera (either a link to manual online or a photo of you holding hard copy, and have hard copy with you as we will use during class)

In-Class:

Photo History Continued

Formal Elements/Principles of Design

### **2/9 Week 3 (two 2-hour lab shifts with ½ class each plus 1-hour independent/small group assignment + homework/lab time)**

Assignments for Week 3:

- Post to Classes discussion board before class (so can be shared during in-person session):
  1. 2 photos (found online): 1 using a short depth of field, 1 using a deep depth of field
  2. Link to a photographer you like
- Bring camera, manual (or link to manual), and shooting notes to class

Demo: Developing Film

Practice: Loading Film on Development Reel

### **2/16 Week 4 (two 2-hour lab shifts with ½ class each plus 1-hour independent/small group assignment + homework/lab time)**

Assignment for Week 4: Bring first 2 (undeveloped) rolls of film with notations re: camera settings and negative sleeves

In-Class: Develop film

**2/23 Week 5 (two 2-hour lab shifts with ½ class each plus 1-hour independent/small group assignment + homework/lab time)**

Assignment for Week 5: Bring at least 1 undeveloped roll of film, 2 developed film strips in sleeves and photo paper

Demo: Contact sheets

In-Class: Develop Film/Make contact sheets/Technical Quiz (open “book”)

**3/2 Week 6 (two 2-hour lab shifts with ½ class each plus 1-hour independent/small group assignment + homework/lab time)**

Assignment for Week 6: Bring at least 1 roll film to be developed, 3 developed film strips in sleeves, 3 contact sheets and photo paper

Demo: Enlarger/Filters

In-Class: Develop Film/Make a print

**3/9 Week 7 (two 2-hour lab shifts with ½ class each plus 1-hour independent/small group assignment + homework/lab time)**

Assignment for Week 7: Bring at least 1 roll of film to be developed, developed film strips, contact sheets, and 3 working prints (with notes re: exposure time, filters, etc.)

In-Class: Develop Film/Print/Review with Sarah

**3/16 Week 8 (3 hours all together on Zoom + homework/lab time)** – First ½ of class attend LIZ ATZ first OR watch alternate artist talk from list of options offered/2<sup>nd</sup> ½ of class present your genre/photos to group -- 6:30pm-7:30 artist talk, 7:30-7:45 break, 7:45-9:30pm genre presentations and discussion

Assignment for Week 8:

- Before class starts (6:30pm on 3/16), select genre for final project (portrait, documentary, architectural, landscape, constructed/staged, abstract, etc). Then post to Classes discussion board:
  1. 100-word explanation about which genre you choose and why.
  2. 2 photos by 2 photographers (other than yourself) working in the genre you chose.
- Drop off to Sarah (1<sup>st</sup> floor office in gallery or mailbox on 12<sup>th</sup> floor) by Wed 3/17 at 5pm: Mid-term: 4 Final Prints and supporting materials

**3/23 Week 9 (two 2-hour lab shifts with ½ class each plus 1-hour independent/small group assignment + homework/lab time)**

Assignment for Week 9: Bring at least 1 roll to develop

In-Class: Develop Film/Print/Independent-Small Group Work

**3/30 Week 10 (two 2-hour lab shifts with ½ class each plus 1-hour independent/small group assignment + homework/lab time)**

Assignment for Week 10: Bring at least 1 roll to develop, developed film strip/contact sheet/print from previous week. Plus submit more specific final project proposal on Classes.

In-Class: Develop Film/Print/Independent-Small Group Work

**4/6 Week 11 (two 2-hour lab shifts with ½ class each plus 1-hour independent/small group assignment + homework/lab time)**

Assignment for Week 11: Bring at least 1 roll to develop, developed film strip/contact sheet/print from previous week

In-Class: Develop Film/Print/Independent-Small Group Work

**4/13 Week 12 (two 2-hour lab shifts with ½ class each plus 1-hour independent/small group assignment + homework/lab time)**

Assignment for Week 12: Bring at least 1 roll to develop, developed film strip/contact sheet/print from previous week PLUS Work in Progress for meetings with Sarah

In-Class: Individual meetings with Sarah to review work in progress

**4/20 Week 13 (two 2-hour lab shifts with ½ class each plus 1-hour independent/small group assignment + homework/lab time)**

Assignment for Week 13: Bring at least 1 roll to develop, developed film strip/contact sheet/print from previous week

In-Class: Develop Film/Print/Independent-Small Group Work

**4/27 Week 14 (Format TBD)**

Final Critique: 10 finished prints and final statement of 300 words (plus supporting materials)

**Grading Policy**

Grades for this course will be determined through a number of assignments. There are range of opportunities for you to demonstrate and apply what you've learned. In-class participation is required. More than 3 absences will result in a failing grade. Zoom accommodations will be made if you need to quarantine. Late work will be downgraded by a letter grade each week.

**Grade Weighting**

Assignment	Percent of Final Grade
Discussion Board Posts (ongoing)	10
Independent/Small Group Activities in Class (ongoing)	10
Preparedness (bring all required items) & Participation in In-Class Discussion/Lab (ongoing)	15
1 <sup>st</sup> two rolls of film shot PLUS notes (week 4)	5
Technical Quiz (open "book") (week 5)	5
3 developed film strips, 3 contact sheets PLUS notes (week 6) – includes rolls for week 4	5
3 working prints from week 6 contact sheets (week 7)	5
MID TERM: 4 final prints including 3 images from week 7 + 1 more (week 8) – negatives, contact sheets, working prints, and notes to be submitted as well. Details to follow.	10

Final Project Proposal – 300 words (week 10)	5
Mid-Project Review with Sarah with at least 3 contact sheets, 3 working prints, project statement (week 12)	5
FINAL PROJECT: 10 final prints – with support film strips, contact sheets, working prints and notes. (week 14)	20
Attend & Respond to 2 photo art lectures/exhibits (before end of semester, options announced weekly)	5
<b>Total</b>	<b>100%</b>

Pace University's grading scale (%) is as follows:

A = 90-100

B = 80-89.99

C = 70-79.99

D = 60-69.99

F = 0-59.99

#### **ASSIGNMENTS:**

##### **Discussion Board Posts Graded Done/Not Done (eg. full credit/no credit): 10%**

- 2/2: 2 photos (found online): 1 using slow shutter speed, 1 using fast shutter speed
- 2/2: Photo of your camera & confirmation of manual for your camera (either a link to the manual online or a photo of you holding hard copy, and have hard copy with you as we will use during class)
- 2/9: 2 photos (found online): 1 using a short depth of field, 1 using a deep depth of field
- 2/9: Link to a photographer you like
- 3/16: 100-word explanation about which genre you choose for final project and why.
- 3/16: 2 photos by 2 photographers (other than yourself) working in the genre you chose.
- Others as assigned.

##### **Independent/Small Group Class Activities (Weeks 3-7, 9-13): 10%**

- Varies weekly, watch/read/discuss/respond as assigned

##### **Preparedness (bring all required items) & Participation in In-Class Discussion/Lab (Weeks 1-14): 15%**

##### **Weekly Shooting/Non-Class Lab Time Assignments (Weeks 3-7, 9-13)**

- Week 4: First two rolls shot and notes taken: 5%
  - Roll #1: Concentrate on Shutter Speed/Motion
    - 6 images x 6 exposures of same image: fast shutter + bracketing (3 exposures) then slow shutter speed + bracketing (3 exposures). For each exposure (in order), keep detailed notes regarding film ISO (aka ASA), shutter speed.
  - Roll #2: Concentrate on Aperture/Depth of Field

- 6 images x 6 exposures of same image: small aperture + bracketing (3 exposures) then large aperture + bracketing (3 exposures). For each exposure (in order), keep detailed notes regarding film ISO (aka ASA), shutter speed.
- Week 6: 3 developed film strips in sleeves, 3 contact sheets, notes taken (includes film shot for week 4): 5%
- Week 7: 3 working prints: 5%
- Week 8: Mid-term: 4 final prints (same images as week 7 + 1 more): 10%
- Week 10: Final Project Proposal (specific, 300 words): 5%
- Week 12: Mid-Project Review with Sarah (at least 3 contact sheets, 3 working prints, project statement): 5%
- Week 14: Final Project: 8-10 final prints & final statement: 20%

**Photo Artist Talk or Exhibit x 2** (options announced weekly, complete by end of semester): 5%

### University Policies and Resources

#### Academic Integrity

Students in this course are required to adhere to Pace University's Academic Integrity Code. The Academic Integrity Code supports honesty and ethical conduct in the educational process. It educates students about what constitutes academic misconduct, helps to deter cheating and plagiarism, and provides a procedure for handling cases of academic misconduct. Students are expected to be familiar with the Code, which can be found under "University Policies" in the [Student Handbook](#). Individual schools and programs may have additional standards of academic integrity. Students are responsible for familiarizing themselves with the policies of the schools, programs, and courses in which they are enrolled.

Instructions for faculty, a paper about best practices, and the form for reporting integrity policy violations are posted on the [Provost's webpage under policies and forms](#). Reporting forms should be sent to the Chairs of the Academic Conduct Committee on each campus.

#### Learning Centers

[The Learning Center](#) uses an array of programs and a holistic approach to assist students with academic skills and content knowledge. We are dedicated to developing independent learners by creating purposeful interactions with trained, well-qualified peer and professional staff.

#### Procedure for Students Who Wish to Obtain Reasonable Accommodations for a Course:

The University's commitment to equal educational opportunities for students with disabilities includes providing reasonable accommodations for the needs of students with disabilities. To request a reasonable accommodation for a qualified disability a student with a disability must self-identify and register with Student Accessibility Services for his or her campus. No one, including faculty, is authorized to evaluate the need for or grant a request for an accommodation except Student Accessibility Services. Moreover, no one, including faculty, is

authorized to contact Student Accessibility Services on behalf of a student. For further information, please see [Resources for Students with Disabilities page](#).

#### Technological Resources:

- List of all [Pace Information Technology Services](#).
- For assistance with a technological concern (Blackboard, Internet, Computer, etc.), contact the Pace Helpdesk at 914-773-3648 or create a [help desk ticket](#).
- Visit the [Learning Remotely website](#)

#### Appropriate Use Policy for Information Technology:

Pace endorses the following statement on software and intellectual rights distributed by EDUCAUSE, the non-profit consortium of colleges and universities, committed to the use and management of information technology in higher education. The statement reads:

*Respect for intellectual labor and creativity is vital to academic discourse and enterprise. This principle applies to work of all authors and publishers in all media. It encompasses respect for the right to acknowledgment, right to privacy and right to determine the form, manner and terms of publication and distribution.*

*Because electronic information is volatile and easily reproduced, respect for the work and personal expression of others is especially critical in computer environments. Violations of authorial integrity, including plagiarism, invasion of privacy, unauthorized access and trade secret and copyright violations, may be grounds for sanctions against members of the academic community.*

[Pace's appropriate use policy](#) applies to recordings of classroom instruction and digital artifacts created by faculty and students.

#### Sex-Based Misconduct Policy and Procedure:

Pace University is committed to providing a safe environment for every member of its community and to ensuring that no student, faculty or staff member is excluded from participation in or denied the benefits of any University program or activity on the basis of sex. Accordingly, the University prohibits the following forms of Sex-Based Misconduct: sexual assault, sexual harassment, gender-based harassment, dating violence, domestic violence, sexual exploitation and stalking.

Instructors are a **non-confidential** resource and have an obligation to report any information about sexual assault with Ms. Lisa Miles, Executive Director of Institutional Equity and Title IX Coordinator (163 Williams Street, Room 1017, 212-346-1310, [amiles@pace.edu](mailto:amiles@pace.edu)). The Title IX/Affirmative Action Office is responsible for investigating violations of the sexual misconduct policy. For more information about the Pace University sexual misconduct policy, see the [Sex-Based Misconduct Policy and Procedure \(PDF\)](#).

Members of the University community who believe that they have been subjected to Sex-Based Misconduct are encouraged to report such incidents to the University and, where applicable, to local law enforcement. **Confidential** resources include the **University Counseling Centers, Offices of Sexual and Interpersonal Wellness** and **University Healthcare**. Contact information for those offices may be found in the self-care section below.

#### Self-Care:

Your academic success in this course and throughout your college career depends heavily on your personal health and well-being. Stress is a common part of the college experience, and it often can be compounded by unexpected life changes outside the classroom. The Pace Community strongly encourages you to take care of yourself throughout the term, before the demands of midterms and finals reach their peak. Please feel free to talk with me about any difficulty you may be having that may impact your performance in this course as soon as it occurs and before it becomes unmanageable. Please know there are a number of other support services on campus that stand ready to assist you. I strongly encourage you to contact them when needed.

<b>Department</b>	<b>Pleasantville</b>	<b>New York City</b>
Counseling Center	914-773-3710	212-346-1526
Dean for Students Office	914-773-3351	212-346-1306
Health Care Unit	914-773-3760	212-346-1600
Residential Life	914-923-2791	212-346-1295
Student Development and Campus Activities	914-773-3861	212-346-1590
Office of Multicultural Affairs & Diversity Programs	914-773-3775	212-346-1563
Sexual Assault Prevention & Education	914-597-8783	212-346-1931
<b>Academic Advisement</b>		
Advising Center for Exploring Majors	914-773-3847	212-346-1798
College of Health Professions	914-773-3961	914-773-3552
Dyson College	914-773-3781	212-346-1518
International Student / Scholars	914-773-3425	212-346-1368
Lubin School of Business	914-773-3531	212-618-6550
Pforzheimer Honors College	914-773-3941	212-346-1697
Seidenberg School	914-773-3254	212-346-1864
Study Abroad	914-773-3447	212-346-1368



## REVISED IN-CLASS READING/VIEWING/RESPONDING LIST:

2/9:

VIEW

Black Artists Working in Photography by Dr. Ayanna Dozier, Whitney Museum

2/16:

VIEW

Forum on Contemporary Photography: A Tribute to Carrie Mae Weems | MoMA LIVE

Sarah Elizabeth Lewis (view above link from 27:37-37:22)

Deborah Willis (view above link from 50:00-1:00:31)

Thelma Golden (view above link from 1:14:21-1:23:54)

Kimberly Juanita Brown (view above link from 2:11:11-2:17:36)

READ

Carrie Mae Weems by Dawoud Bey

The Lenny Interview: Carrie Mae Weems by Kimberly Drew

3/2

VIEW

9 photo composition tips (feat. Steve McCurry)

8 IMPORTANT Composition Tips for Better Photos

3/9

VIEW

Multigrade Filters - ILFORD Photo Darkroom Guides

Everybody Street

3/16

VIEW

Jamel Shabazz: Street Photographer

Manufactured Landscapes

3/23

VIEW

Eileen Quinlan Artist Talk

3/30

VIEW

Kris Graves Artist Talk

4/6

VIEW

Mai Schotz Photo Editor Talk

4/13

VIEW

Paul Kitagaki, Jr. Artist Talk

4/20

VIEW

Mohini Chandra and Karl Ohiri Artists' Talk

OR

Curator Walkthrough: "Laura Aguilar: Show and Tell" with Sybil Venegas, Leslie Lohman  
Museum of Art (LIVE)